



The Tennessee Open Meetings Act passed by the General Assembly in 1974 requires that meetings of state, city and county government bodies be open to the public and that any such governmental body give adequate public notice of such meeting. Open meeting notices can also be accessed at <https://www.tn.gov/health/calendar.html>.

A detailed meeting agenda will be available on line when finalized at <https://www.tn.gov/health/calendar.html>. A copy may also be requested by calling the board office at 1-800-778-4123.

**TENNESSEE DEPARTMENT OF HEALTH
HEALTH RELATED BOARDS
MEMORANDUM
UPDATED**

Date: April 14, 2022

To: Sarah Tanksley, Director of Communications and Media Relations

From: Kimberly Hodge, Massage Board Director 1

Name of Board or Committee: Tennessee Massage Licensure Board

Date of Meeting: May 9, 10, 2022

Time: 9:00 a.m., Central Time

Place: Iris Room (May 9, 2022) & Poplar Room (May 10, 2022)
665 Mainstream Drive
Nashville, TN 37243

Link to Recording: **May 9, 2022 Board Meeting Link**

<https://tdh.streamingvideo.tn.gov/Mediasite/Play/f9c0c8dc8a9641d29adad98232a7beff1d>

May 10, 2022 Board Meeting Link

<https://tdh.streamingvideo.tn.gov/Mediasite/Play/92db207304c64158b5e1528869b000171d>

Major Item(s) on Agenda for Board Meeting:

1. Review and approve the minutes from the February 9, 10, 2022 meeting.
2. Receive, discuss, and/or update Board on New Business in Administrative Office
 - a. Update on MTLT
 - b. Update on Tennessee Massage School Meeting held April 19, 2022
 - c. August 2022 Board Meeting will be held on August 8, 9, 10, 2022
 - d. Roane State Community College update
3. Receive reports and/or requests from the Office of General Counsel.
 - a. Contested Cases
 - b. Consent Orders

- c. Agreed Orders
 - d. Agreed Citations
 - e. Orders of Compliance
 - f. Request for Order Modification
4. Receive reports and/or requests from the Director/Manager.
 5. Receive reports and/or requests from the Division of Health Licensure and Regulation (Financial Report) if needed.
 6. Receive reports and/or requests from the Office of Investigation's Disciplinary Coordinator.
 7. Review, approve/deny, and ratify new licensure files.
 8. Review, approve/deny, and ratify Agreed Citations for continuing education violations and lapsed licenses.
 9. Applicant file review if needed
 10. Applicant interviews
 11. Review and discuss legislation and take action if needed.
 12. Ratify approved continuing education courses if needed.
 13. Review board correspondence.
 14. Review approval requests for continuing education courses and providers if needed.
 15. Consider requests for continuing education waivers if needed.
 16. Review quarterly update from the Tennessee Professional Assistance Program.
 17. Discuss and take action on school approvals and /or program changes if necessary.
 18. Review, discuss, and take action, if necessary, on the update provided to the Board regarding NCBTMB's criteria for approval for distance learning classes.
 19. Review, discuss, and take action, if necessary, on the Task Force's update regarding the remediation process for Tennessee Massage Board School's Annual Reports that fall below the required 70% exam pass rate.
 20. Review, discuss, and take action, on the policy regarding timeframe to submit a new application for establishment change of responsible person.
 21. Review, discuss, and take action, if necessary, on the change to the lapsed license policy for massage establishments.
 22. Review, discuss, and take action, if necessary, on the policy that the Board approved regarding distance learning.

23. Review, discuss, and take action, if necessary, on the Board's Applicants with Criminal Conviction Policy.
24. Discuss and approve a Board Member consultant to assist the Administrative Office in the review of, applicant files with concerns.
25. Review, discuss, and take action, if necessary, on a proposed rule change to clarify when the required two-hour TN Law class must be completed for establishment owners and responsible person.
26. Discuss and take action if needed on a policy regarding therapist working in an establishment whose license has lapsed to assist OGC with consistency in Board orders.
27. Discuss and take action if needed regarding rulemaking hearings, rule amendments, and policies.
28. Public Comments and receive, discuss and determine future agenda items.
29. Adjournment

NOTE: Any business not concluded on Monday May 9, 2022, by 6:30 pm will be conducted on Tuesday May 10, 2022.

This memo shall be forwarded from individual programs to the Public Information Office on the 15th day of the preceding month. The Public Information Office will prepare the monthly list of meetings within the Department and have ready for distribution to state media by the 28th day of the preceding month.